

EMPLOYMENT APPLICATION

We are an equal opportunity employer. It is our policy to comply with all federal, state and local equal employment opportunity laws and guidelines. Please complete all items below. Please understand that the Company is relying on the accuracy of the information provided in considering you for employment. You may contact us at: hr@kristendistributing.com

Date: _____ Position desired: _____ Date available: _____

Salary desired: _____ Full-Time _____ or Part-Time _____

Availability: Mon _____ Tue _____ Wed _____ Thur _____ Fri _____ Sat _____ Sun _____

Referred by: _____ _ Advertisement _ friend _ relative _ walk-in _ employment agency _ other

Personal Information

Name: _____
(last,)(first)(MI)

Social Security number: _____

Do you have a Class A CDL license? Yes No Do you have a Class B CDL license? Yes No

Drivers License number: _____

Address: _____

City, State, ZIP: _____

Home telephone: (_____) _____

Email: _____

Are you over the age of 18? _____

Are you legally eligible for employment in the United States? Yes No

Has any restriction been placed on your eligibility for employment in the United States?
 Yes No

If yes, please explain.

NOTE: If hired, you will be required to provide proof of employment eligibility.

Have you been employed by this company before? Yes No
If yes, please give previous dates of hire and departure.

Do you have any personal friends or relatives employed at this company?
 Yes No

If yes, please list them and their relationship to you and their positions.

Are you capable of performing - with or without reasonable accommodation - the essential functions of the position which you seek? Yes No

Have you ever been charged or convicted of a felony? Yes No If yes, please explain date and nature of conviction.

NOTE: Disclosure of a criminal record will not necessarily disqualify you from employment. The nature and date of the conviction and the position desired will be taken into consideration.

References

Please list - with address and phone number - three people familiar with your education, training, or professional experience. Please do not include family members or relatives.

Name	Address	Phone	Years known

Educational Information

	Name & Address of School Attended	Date of Graduation	Type of degree, diploma or training received	Major fields of study
High School				
College/Undergraduate University				
Graduate School				
Technical School				
Military				
Other				

List honors, awards, or scholarships received:

List relevant activities, memberships or positions held:

Employment Record

Please list all employment, starting with most recent position and working back. Please attach a separate sheet if necessary

Company Name	Address	Phone Number	Position Held	Outline of Duties	Ending Salary	Supervisor's Name	Dates of Employment	Reason for Leaving

May we contact your present employer? ___Yes ___No

Notice of physical testing: This company is committed to maintaining a drug-free workplace. All candidates for employment are required to complete a physical examination and/or test for drug and/or alcohol use. These tests will be administered by a physician or clinic of the company's choice. I agree to undergo pre-employment drug and/or alcohol testing. I understand that results of any such test will be disclosed only to the human resources department of this company and relevant management employees. I understand that if I refuse to undergo testing, fail to provide physical specimens when requested, provide false or tampered specimens or otherwise fail to complete the testing process, I will not be hired. Applicant Acknowledgment I grant permission for this company to conduct an investigation and solicit information related to my educational, employment and criminal histories. I release this company and any of its employees or representatives from any liabilities arising from such investigations. I grant permission for this company to conduct an investigation and solicit information related to my professional character and reputation. I release this company and any of its employees or representatives from any liabilities arising from such investigations. I understand that this employment application and any other company documents do not constitute or in any way imply a contract of employment. I understand that no employee or representative of the company has authority to make or imply any contract of employment between me and the Company. I understand that any individual hired by this company may voluntarily leave or be terminated at any time, with or without cause being given. If terminated, I authorize this company to deduct -- to the extent permitted by law -- any monies which I might legitimately owe the company from any monies the company might owe me. All statements made and information given by me on this application are true and correct to the best of my knowledge. I understand that any false, inaccurate, omitted or misleading statements or information may be grounds for rejection of my application or termination of my employment.

I have read, understand and by my signature consent to these statements.

Signed _____ Date _____

DISCLOSURE AND RELEASE

In connection with my application for employment (including contract for services) with you, I understand that consumer reports which may contain public record information may be requested by and/or its agents. These reports may include the following types of information: names and dates of previous employers, reason for termination of employment, work experience, accidents, *etc.*, from federal, state and other agencies which maintain such records, as well as information concerning previous driving record request made by others for such state agencies and state- provided driving records.

I authorize without reservation, any party or agency contracted by the Company and/or its agents, to furnish the above-mentioned information.

I have the right to make a request and/or its agents, upon proper identification, the nature and substance of all information in its files on me at the time of my request, including the sources of information; and the recipients of any reports on me which the agents have previously furnished within the two (2) years preceding my request. I hereby consent its agents to obtain the above information and I agree that such information which the Company and/or agents has or obtains, and my employment history, if I am hired, will be supplied by the Company and/or its agents to other companies which subscribe to its agents.

In accordance with the provisions of Section 604(b)(2)(A) of the Fair Credit Reporting Act, Public Law 91-508, as amended by the Consumer Credit Reporting Act of 1996 (Title II, Subtitle D, Chapter I, of Public Law 104-208), you are being informed that reports verifying your previous employment, previous drug and alcohol test results, and your driving record may be obtained on you for employment purposes, These reports are required by Sections 382.413, 391.23, and 391.25 of the Federal Motor Carrier Safety Regulations.

I hereby authorize procurements of consumer report(s). If hired (or contracted) this authorization shall remain on file and shall serve as ongoing authorization for you to procure consumer reports at any time during my employment (or contract) period.

I understand that I may request a copy of this Disclosure and Release form.

Applicant Signature

Date

Print Name

Social Security Number

Date of Birth

POSITION HIRED	DATE WILL REPORT	SALARY/WAGES	APPROVED BY: